

DIRECTIONS: This unit uses the textbook *Technically Write!* Be sure to tick off each item below as you finish it. After reading each section, do the practice assignments on a separate sheet of paper. When you have done them all, make sure your name is on your work, and hand it in if you want feedback from your teacher.

PART A:

- Read pages 1 to 4 on Simplifying the Approach

Practice Assignments:

- Do Exercise 1.1 on page 23.

PART B

- Read pages 4 to 9 on Planning the Writing Task

Practice Assignments:

- Do Exercise 1.2 on page 23.
- Do Exercise 1.3 on page 23.
- Do Exercise 1.4 on page 23.

PART C

- Read pages 9 to 13 on Writing the First Draft

Practice Assignments:

- Do Exercise 1.5 on page 23.
- Do Exercise 1.6 on page 23.

PART D

- Read pages 13 to 14 on Taking a Break
- Read pages 14 to 21 on Reading With a Plan
- Read pages 21 to 22 on Revising Your Own Words
- Read pages 22 to 23 on Reviewing the Final Draft

Practice Assignments:

- Do Exercise 1.7 on page 24.
- Do Exercise 1.8 on page 24.
- Do Exercise 1.9 on page 24.
- Do Exercise 1.10 on page 24.